

1

PRODUCTIVITY SHIELD

ZERO-DOWNTIME WEEKEND MOVES

Your employee loses zero productive days to the relocation.

FRIDAY

Pre-move home survey. Desk-ready packing packet reviewed. Electronics backed up and labeled.

SATURDAY

Full-service pack, label, load at the California address. Truck sealed. Manifest finalized.

SUNDAY

660-mile direct transit: I-5 South to I-10 East. GPS tracking active. No warehouse stops.

MONDAY

Employee walks into a livable home (First-Night Protocol). Reports to work at full capacity.

RESULT: The typical 3-5 day productivity gap caused by mid-week residential moves is eliminated. HR reports minimal downtime when the move executes on the weekend cycle.

VALIDATED: 25,000+ relocations since 2010 | 4.9/5 average from 2,847+ reviews

2 THE SOFT LANDING

FIRST-NIGHT PROTOCOL

By 8 PM on arrival day, your employee is sleeping in their own bed, showering with their own towels, and making coffee in their own kitchen.

1. PRIMARY BEDROOM

Bed frame assembled, mattress placed, nightstands positioned. Linens and pillows unpacked and placed. Lamps connected. Ready for sleep.

2. BATHROOM SETUP

Towels hung, toiletries placed on counter, shower curtain installed. The "Open First" essentials box is unpacked and staged on the vanity.

3. KITCHEN PRIORITY

Coffee maker on the counter and connected. Essential cookware unpacked. Plates, cups, and utensils placed for immediate use.

4. DEBRIS REMOVAL

All packing material, empty boxes, tape, and stretch film are removed from the bedroom, bathroom, and kitchen before our crew leaves.

Why this matters: A relocating employee who spends the first weekend unpacking arrives at the office Monday distracted. The First-Night Protocol eliminates that gap.

3

ASSET-BASED SECURITY

YOUR EMPLOYEE'S PROPERTY IS IN DIRECT CUSTODY

Ontrack is a licensed interstate carrier, not a broker. We own the trucks. We employ the crews. Your belongings never change hands.

0% DOT Out-of-Service Rate

Federal safety record verified at safer.fmcsa.dot.gov. Zero violations on file.

\$7M General Liability Umbrella

COI-ready for any Class A building. Pre-vetted with major property managers.

Direct-Hire Continuity

Professionally screened teams handle the entire relocation — no subcontractors, no handoffs.

USDOT #2551548 / MC #889001

Federally authorized for interstate household goods transport across all 50 states.

CAL-T190721 (CA License)

California Public Utilities Commission operating authority. Required for CA origin moves.

25,000+ Moves Since 2010

15 years of continuous operations. Asset-based fleet of 20+ trucks and vehicles.

VERIFICATION: All credentials are public record. HR can verify USDOT #2551548 at safer.fmcsa.dot.gov and CAL-T190721 at search.dca.ca.gov before signing.

4 THERMAL BUFFER STAGING

PEORIA TERMINAL CLIMATE PROTECTION

Arizona asphalt reaches 160°F+ in summer. Your employee's heirlooms, electronics, and wine stage inside our climate-controlled Peoria terminal.

When an employee's shipment arrives in the Phoenix Valley before the new home is ready, a broker parks the trailer in an open lot. We do not. Every shipment stages inside our enclosed, climate-controlled Peoria terminal at 8662 N 78th Ave, Peoria, AZ 85345.

| CAPABILITY | WHAT IT PROTECTS |
|----------------------------|--|
| Climate-Controlled Holding | Wood furniture, leather, musical instruments, wine collections. No heat warping or humidity damage. |
| Thermal Acclimation Period | Electronics (servers, monitors, printers) acclimate to indoor temperature before delivery to prevent condensation. |
| Sealed-Truck Continuity | Truck is sealed at the California origin. That same seal is intact when the truck reaches the Peoria terminal. |
| HOA / Gate Coordination | While the shipment stages, our team coordinates gate codes, HOA move-in windows, and elevator reservations at the destination. |

TERMINAL ADDRESSES: Origin: 22950 Clawiter Rd, Hayward, CA 94545 (Bay Area HQ) | Destination: 8662 N 78th Ave, Peoria, AZ 85345 (Phoenix Hub)

CONSOLIDATED INVOICING & INVENTORY AUDITS

One project manager. One invoice. Complete documentation trail from authorization to delivery confirmation.

Every employee relocation produces a complete audit trail that your finance and People Ops teams can review. One project manager coordinates the entire move and serves as the single point of contact for scheduling, status updates, and billing.

- **Pre-Move Inventory Manifest** Every item surveyed, catalogued, and assigned to a color-coded box number before packing begins.
- **Signed Bill of Lading** Legal transport document signed at origin. Establishes chain of custody and carrier liability.
- **Real-Time GPS Transit Updates** HR receives automated notifications when the truck departs, reaches checkpoints, and arrives.
- **Delivery Confirmation** Employee signs off on condition of goods at destination. Any exceptions noted immediately.
- **Final Itemized Invoice** Delivered to HR promptly after. Includes weight, mileage, services rendered, and total charges.
- **Multi-Employee Consolidation** For batch relocations: one summary report, one consolidated invoice, individual tracking per employee.

NEXT STEP: Schedule a 15-minute HR consultation at (888) 914-8787 or visit www.ontrackmoving.com

We will prepare a custom relocation proposal for your team promptly after.

PROPRIETARY OPERATIONAL NOTICE

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